

## **Holy Trinity PTFA AGM meeting**

### **Friday 16<sup>th</sup> October 2009**

**Present:** Deborah Layde, Judith Clarke, Karen Henderson, Wendy Donovan, Mary Leach, Ms Henton, Amanda Roberts, Tracey Woodward, Debbie Dempsey, Allison Reynard, Nikki Akerman, Caroline Coates

**Apologies:** Mr. Norris, Vicky Wiggins, Jenny Bartlett, Julie Ward, Marisa Caruso-Sumner, Dawn Appleby, Laura Kerse, Sarah Simpson.

### **Treasurers Report**

The balance is down £5000 on last year. We raised £8000, but spent £13,000. We had previously agreed to spend the money and not just have it sitting in the bank!

- **Expenditure**

It was reiterated that we need to have specific items, or projects, that we raise money for. Last year we gave the school a cheque for £5000 and we are still a bit unsure as to where, specifically, the money was spent. (This was in addition to the £5000 donation towards the playground equipment).

We also bought microphones for the school to use in the church hall, a greenhouse for the playground, a PTFA shed, leavers t-shirts and netball skirts. £411 paid for the portaloos on the Jubilee field. The committee agreed that this would be on-going through the summer months next year.

- **Income**

The main bulk of the difference in income this year comes from the barn dance that was a 'one off' last year to raise money for the nursery fund. New areas of income have been the selling of ice lollies on a Friday after school, and the recipe book. The water bottles show as a negative. As we have this stock it is actually an asset. Could we sell them at the shopping evening alongside the 2<sup>nd</sup> hand uniform?

### **Abel and Cole/Key Stage 2 fruit**

Weekly Abel and Cole takings are down. If the school expenditure on key stage 2 fruit continues to be more than the takings on Abel and Cole, then we will have to consider whether the project is viable. Ms Henton reported that the fruit, that the school buys, is of far superior quality than the free fruit that key stage 1 have. The children feel it is really important to continue providing them with fruit at school.

They have been surveyed to find out what the popular fruits are so that there is as little wastage as possible. The school council will be writing a letter to parents to remind them what the project is all about.

## **Sports Kit**

The school has applied for free football kit through the link provided by Laura. Meanwhile the school has bought its own football kit.

The PTFA had previously agreed to put aside some money for sports kit. (Mary reminded the committee that we had agreed, in February 2009, that we would help fund the school sports kit and that the amount suggested was £1400).

Allison, Judith and Mary will get together to discuss what sports kit we can provide. Ms Henton suggested 20 t-shirts and socks.

## **School requests:**

Deborah had a meeting with Mr Norris to discuss future priorities.

### **1. Library Project**

The overall library plan is still under discussion, but there are certain areas that we could get started on. The 'Electronic Junior Librarian System' costs about £1000 and could be started before the major physical work gets under way.

It is a requirement that every child knows how to use an electronic library. Currently our children have to visit the local library to do this. The teacher can track each child's record of which books they are taking out and this system would include functions such as 'listening posts'.

### **2. Microphones**

This would cost approximately £200. These would be for use in the school hall for assemblies, but would also be useful for events such as quiz nights and at the Christmas Bazaar. The ones we have used previously have been borrowed.

### **3. School Trips fund**

It had been suggested by several members that it would be good to reinvest some monies into cutting the cost of school trips. Mr Norris agreed that this was a good idea to investigate. The Committee have agreed to come up with 3 or 4 options that may work, and put forward these proposals to school and parents for their votes. Of course monies would need to be shared fairly across all the classes. Wendy and Amanda agreed to get together to look into this further and come up with some options.

## **Election of Committee members**

**Treasurer: Wendy Donovan**

– proposed by Karen, seconded by Judith.

**Secretary: Mary Leach**

– proposed by Deborah, seconded by Caroline.

**Chairman: Deborah Layde**

– proposed by Mary, seconded by Judith.

**Deputy Chairman: Judith Clarke**

– proposed by Deborah, seconded by Allison.

**New signatories:** Wendy, Judith and Mary.

**A.O.B.**

Ms Henton reiterated how much the school appreciates the PTFA and said a big 'thank you' to everyone. Deborah extended a big 'thank you' to Karen who is stepping down from her role as treasurer.

Wendy will prepare a summary of the accounts to go to all parents. Mary will then not need to duplicate this information on the Christmas Newsletter where this information has been previously.

The online shopping website information will also be conveyed by a separate letter to parents. This has previously been shown as an additional paragraph at the end of every newsletter. Deborah will look into this and suggested perhaps having an example of how this works to encourage parents to use this facility.

**Our next meeting will be on the 4<sup>th</sup> December, at 9am in the school hall** when we will put future dates on the calendar. It was suggested, by Amanda, that we need an official PTFA calendar.

Deborah invited all the PTFA to her house for a drink on the evening of the 3<sup>rd</sup> December, after the school information meeting.

Deborah issued a formal vote of thanks to everyone!